



University of Wisconsin-Whitewater
Department of History

SENIOR SEMINAR

(HISTORY 499)

Professor J. Jaffe Fall 2004

General Information:

Office: 341 Baker Hall

Contact Numbers:

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E-mail: jaffej at uww dot edu

Office Hours:

Monday: 5-6 PM.

Tuesday: 11-12 AM

Thursday: 11-12 AM

Goal: The exclusive focus of this course is to research and write an *original, professional-level* paper based on primary historical sources. Students will be assigned research topics during the fourth week of classes unless they propose an *original* topic at that time. This class requires a very significant degree of self-directed research and study. Students must be prepared to work independently, work to meet assigned deadlines, and to manage their time appropriately. A class website containing important information on grades, research topics, and research proposals is available at <http://facstaff.uww.edu/jaffej/seminar/index.htm>.

Prerequisites: Restricted to senior History majors with at least 24 credits of History or by special permission.

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Texts: J. Barzun and G. Graf, *The Modern Researcher*, 5th edition (Textbook Rental)

K. Turabian, *A Manual for Writers*, 6th edition (Purchase at UW Bookstore)

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Assignments:

Week One

September 1 No meeting.

Week Two

September 6 No Meeting.

Week Three

September 13 Introduction and expectations. Researching primary sources in Andersen Library and tour of ARC.

Week Four

September 20 Meet in Andersen Library. Selecting and defining an appropriate topic.

Week Five

September 27 **Research proposals due by 6:15 PM. No exceptions!**

September 30 Corrected proposals available to be picked up in my office, 11:00 AM.

Week Six

October 4 **Revised proposals due.** Citation and Bibliographic Techniques. Quiz on Turabian, *Manual for Writers*, Chapters 5, 8, 9, and 11; Word Usage and Composition: Strunk and White, *Elements of Style*, all.

Week Seven

October 11 Historical Methodology and Evidence.
Barzun and Graff, *Modern Researcher*,
Chapters 2 - 6.

Weeks Eight - Twelve

October 18 - November 15 Independent research and writing period.

Week Twelve

November 16 **First draft due in my office by noon.**

Week Thirteen

November 23 **First drafts marked and returned for
revisions.** Pick up at my office after 11:00
AM.

Weeks Thirteen - Fifteen

November 24 - December 14 Independent work on revisions and
preparation of final draft.

Week Fifteen

December 17 **Final drafts due in my office by
12:00 noon.**

Requirements:

All students must submit *and* successfully complete the following requirements to receive credit for this course:

- **Quizzes:** All students must pass the quiz on Turabian's citation and bibliographic techniques.
- **Class Participation & Attendance:** All students will be graded on their attendance in class. *Two or more missed classes without an authorized excuse will result in a failing grade for the course.*
- **Research Proposal:** An original research topic must be selected and approved by the Professor. These topics must be presented on the assigned date. The required format of

the proposal is available on the course's website and will be distributed in class. A preliminary bibliography listing at least three (3) secondary sources (monographs or articles) and a minimum of three (3) *potential* primary sources must be attached to all proposals. If accepted, students will be required to complete this research proposal for their senior thesis. Most students should expect to have to revise and resubmit their proposals before approval. *Any and all substantive changes to the approved proposals must be authorized by the Professor. If not, the student will receive a failing grade.*

- **First Drafts:** All students must submit a first draft of their research papers on **November 16**. These papers must be an initial version of your final paper. Note: This is not a *rough* draft. Therefore, the papers must be fully referenced according to Turabian's standards, competently written, and with the research into primary sources substantively complete. **Papers must be a minimum of 20 typed pages in length in 12-point font with 1-inch margins.** No other formatting will be accepted. Papers will *not* be accepted via e-mail or in any other electronic form. *Late papers will be marked down by a minimum of one full grade.* All student will be required to revise and resubmit their first drafts. The final draft should take into account the revisions suggested for the first draft.
- **Final Drafts:** All students must submit a final draft of their research projects on Friday, December 16. These papers **must** incorporate the revisions suggested in the Professor's remarks on your first drafts. Papers that are not revised in accordance with these remarks will be either reduced in grade or rejected altogether. The formatting requirements are noted above. You *must* submit the original version of your first draft with your final paper. Place both papers in a manila envelope and clearly write your name and the title of the paper on the outside of the envelope. **Late papers will not be accepted under any circumstances.**
- **Grades:** Grading for this course is based upon the instructor's evaluation of the *quality* and *extent* of your research, the *organization, presentation, and fluency* of your paper, the *originality* of your research topic, in-class *participation*, discussion of progress reports and/or other class presentations, if required, quiz results, and attendance. A more comprehensive analysis of the grading standards of this course are available on the website and will be discussed in class.

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The University of Wisconsin-Whitewater is dedicated to a safe, supportive and non-discriminatory learning environment. It is the responsibility of all undergraduate and graduate students to familiarize themselves with University policies regarding Special Accommodations, Misconduct, Religious Beliefs Accommodation, Discrimination and Absence for University Sponsored Events. (For details please refer to the Undergraduate and Graduate Timetables; the "Rights and Responsibilities" section of the Undergraduate Bulletin; the Academic Requirements and Policies and the Facilities and Services sections of the Graduate Bulletin; and the "Student Academic Disciplinary Procedures" [UWS Chapter 14]; and the "Student Nonacademic Disciplinary Procedures" [UWS Chapter 17]).